

**Minutes of the Vestry Meeting and 97thAnnual Parochial Church Meeting, Saturday 29
April 2017, 10.00am in the Church**

Vestry Meeting

1. Prayers

1.1. The Rev. Dr. Steve Griffiths opened the meeting with a prayer

2. Minutes of the Annual Parishioners Vestry Meeting, 2016

2.1. The minutes of the meeting held on 19 April 2016 were approved unanimously.

3. Election of Church Wardens

3.1. Steve Griffiths introduced the election process and the rules usually governing elections and terms of office. He thanked the wardens for their work over the last year. He explained that Kara McCory had been forced to stand down as a warden because of ill health and expressed his thanks for all that she had done.

3.2. Three nominations had been received for the election of churchwardens:

3.2.1. Vicki Wiggins, nominated by seconded by Claire Whetstone, Joyce Lamport Smith

3.2.2. Fliss Cox, nominated by , Andy Whitfield C seconded by Claire Reilly

3.2.3. Patience Wilson, nominated by Jeremy Taylor seconded by Claire Whetstone

3.3. The three nominees were elected en bloc.

Annual Parochial Church Meeting

1. Apologies for absence

1.1. Apologies for absence had been received from: Beryl and David Holiday, Anne and Colin Griffiths, David and Diane Cater, Ruth Mackay, Phillips Jones, Ann and David Hastings, Stephanie Lane.

2. Minutes of the 2016 Annual Parochial Church Meeting

2.1. The minutes of the meeting held on 19 April 2016 were approved unanimously.

3. Matters arising

3.1. There were no matters raised.

4. Parochial Church Council Report

4.1. John Tanner introduced the PCC report. Steve Griffiths highlighted the work of the PCC. Steve Griffiths informed the meeting that John Tanner had decided to stand down as PCC Secretary. The meeting thanked John for his contribution to the PCC.

5. Financial Report

5.1. Claire Whetstone presented the Financial Report. She noted that the deficit of £13,000 had been generated by exceptional expenditure and would be recovered over future years through income increases from car parking charges and rent from the flat. The forecast was for a small surplus in 2017. She thanked the finance team and David Wiggins for their work over the year. In discussion the following points were raised:

- There was confidence in recovering the exceptional cost through income from the flat and the car park;
- Although the LBE were terminating their parking contract these places were being filled;
- There is little flex in the budget and people need to be encouraged in their giving to meet the quinquennial review recommendations where 300k would be needed;
- Transferring the accounts to SAGE would deliver further efficiencies;
- The aim is to broaden the roles within the Finance Advisory Group as Claire Whetstone would like to stand down in the future and to share functions across a broader group of volunteers with specific roles.

5.2. Steve Griffiths thanked Claire Whetstone for her work as Treasurer and David Wiggins, Phil McGarell and Richard Lamberti for their work over the last year.

5.3. Steve Griffiths noted that the budget remained tight despite the achievements of the finance team. There needs to be a major effort to increase income over the coming year. David Wiggins noted that the accounts had been reviewed by the independent examiner Mr Richard Hill of Griffin Stone Moscrop & Co.

5.4. Appointment of External Examiners. Steve Griffiths noted that Griffin Stone Moscrop & Co had acted as External Examiners for the Church for many years and proposed that they be appointed again for the coming year. This was approved by the meeting.

5.5. Patience Wilson proposed, seconded by Mark Thebridge, the adoption of the accounts for 2015. They were adopted unanimously.

6. Electoral Roll Report

6.1. Vicky Wiggins announced that, at the date of the meeting, there were 276 persons on the electoral roll, an increase of 38 over the previous year.

7. Fabric Report

7.1. Steve Griffiths introduced the Fabric Report and highlighted key achievements as set out in the report. He thanked the Buildings Advisory Group for their work over the last year. In discussion the following points were raised:

- New microphones would be in place from the following day. Donations have covered the cost of new wireless microphones and an amplifier is on loan;
- The church is currently locked during the day because of thefts and vandalism. Volunteers would be sought for a rota to cover the opening of the church;
- The diocese had covered the costs of the curtilage wall repairs. Further work would be done in the vicarage garden to remove trees to reduce the risk of damage;

- Removing items from the Church to reduce insurance costs was not practical as it would impact on individuals who then carrying the risk.

8. Deanery Synod Report

8.1. Patience Wilson presented the Deanery Synod report. There were no points raised in discussion Steve Griffiths noted that there were up to four vacancies for reps with Barrie prepared to stand again leaving 3 vacancies.

9. Election of PCC members

9.1. The following nominations had been received for membership of the PCC, there being 8 vacancies:

9.1.1. Illy Duce, nominated by seconded by Kathryn Scott and Jo Griffiths

9.1.2. Rex Bourne nominated by seconded by Fliss Cox and Debbie McGill

9.1.3. John Tanner nominated by seconded by Jeremy Taylor and Vicki Wiggins

9.1.4. Adele Barwood-Symmons nominated by seconded by Mark Thebridge and David Andrews

9.1.5. Rob Symmons nominated by seconded by Stephanie Lane and Mark Thebridge

9.1.6. Emma Oppong nominated by seconded by Claire Reilly Jo and Griffiths.

9.1.7. Ruth Mackay nominated by seconded by Diana Lane and Diane Cater

9.1.8. Damien Browne to be co-opted with. Claire Reilly also to be co-opted as Special Needs Champion and Safeguarding Officer.

9.2. They were elected unanimously.

10. Appointment of sidespeople

Lesley Barnes	Elisabeth Brooke	Michael Cansfield	Claire Cooper
Sue Holmes	Andrea Edwards	Sarah Hargreaves	Felicity Cox
Dinos Kousoulou	Barrie Lane	Debbie McGill	Clive Parker
Gill Tibbs	Phil Baughen	Andy Whitford	

10.1. The above had indicated a willingness to serve. They were appointed unanimously.

11. Appointment of Deanery Synod representatives

11.1. Steve Griffiths introduced this item. Barrie Lane was nominated and appointed

12. Reports from Committees and Organisations

12.1. In discussion the following points were raised:

12.1.1. Thanks were expressed to Jo Griffiths for her work as families chaplain;

12.1.2. There had been no safeguarding issues during the year.

12.1.3. Mosaic was very strong and continuing to grow. More volunteers are needed particularly on Mondays.

12.1.4. Thanks expressed to Anne Griffiths for her work on the coffee rota.

12.1.5. Vicki Wiggins introduced the Wardens report, noting the significant achievements over the last year and that it was a privilege to serve

12.1.6. Thanks were expressed to the Choir for their ministry ever Sunday the meeting thanked Phillip Shrimpton for leading the Choir.

13. Vicar's Report

13.1. Steve Griffiths introduced his report and thanked the wardens for their support over the last year. It was good to have had Lizzie Baughen and David Andrews join the team this year. He highlighted the year on year growth through both increases in services and Sunday attendances. The profile was in line with expectations. We should not take growth for granted. Levels of activity lay ministry and engagement were robust.

13.2. Barry Easton would not be replaced like for like. A Girls Worker would be appointed. Subject to further bids to the diocese a subsequent appointment may be made. Other elements of Barry Easton's work were being covered by David Andrews and input increased in key areas.

13.3. He thanked Jo Griffiths for her continued support.

14. Questions from the floor

14.1. The following points were raised:

- Steve Griffiths to review letting of Parish centre to political groups
- Growth was in part due to retention
- Service times will be further advertised in the porch
- Links with St Andrews school were summarised and are growing
- LEP 9/5 AGM
- Objective to develop Exodus and create a bridge to the church through leadership team without contravening the limitations imposed by grant conditions
- The Girls Worker role would be an apprentice and drawn from the congregation.

14.2. Steve Griffiths closed the meeting with a prayer.