

# PARISH OF ST. ANDREW, ENFIELD

## PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on 19 September 2016 at 7.30 p.m. in the Church Vestry

**Present:** Rev. Dr. Steve Griffiths, Frances Cansfield, Claudia De Rienzo, Andrea Edwards, Dinos Kousoulou, Kara McCrory, Robert Paing, Claire Reilly, Mark Thebridge, Claire Whetstone, Victoria Wiggins, Patience Wilson. John Tanner (Secretary).

### 1. Opening Prayer

1.1. The Rev. Dr. Steve Griffiths opened the meeting with a prayer.

### 2. Apologies for Absence

2.1. Apologies were received from Lizzie Baughen, Richard Berndes, Diane Cater, Fliss Cox, Barrie Lane, Diana Lane, Stephanie Lane, Imogen Seward-Evans,.

### 3. Minutes of the Last Meeting

3.1. The minutes of the meeting of 11 July 2016 were approved, subject to minor typographical corrections.

### 4. Actions and Decisions and Matters Arising –

#### 11 July 2016

4.1. Para. 4 – All key fobs bar one had been issued. The font is now in place and would shortly have a bowl of water placed in it. The bowl will be surrounded by displays relevant to the liturgical season, from advent onwards.

4.2. Para 5.3 – The contents of the letter from the archdeacon was noted.

4.3. Para 7 – The Council had received the report and were content with it. They were considering commissioning a further report covering the other side of the A10 in October. This would be funded to the tune of £7,000.

4.4. Para 8.1 – Kara McCrory and Paul Edwards were now trained as chalice assistants.

### 5. Vicar's Report

5.1. Steve Griffiths introduced his report. The main points to highlight were:

- It was good to have Lizzie Baughen on the team;
- David Andrew's arrival had made a real difference in caretaking and a number of other respects. Steve said that had started with the Bishop the process of David being considered for ordination;
- The parish flat has been fully refurbished. It had also been confirmed that the PCC owns the flat, albeit that ground rent is paid to the diocese.
- He would be exploring options for funding the decoration of the chancel in the coming year with the Patron;
- Commissioned ministry is an exciting and new opportunity for both St Andrews and the Edmonton Episcopal Area;

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- The diocesan responsibilities he is taking on would be a significant amount of extra work but he had taken this on as part of long-term planning and development;
- The priorities for the coming year were noted. No one had yet stepped forward to lead the development of a music group. He said that he would post a notice on Facebook and put a revised notice in the news sheet. The aim would be to broaden the music used in worship and allow the choir to focus on its areas of expertise.

5.2. The PCC then discussed meeting 50% of the costs of upgrading the parish centre furniture in order to protect its use as part of the PCC's revenue base.

- **DECISION: The PCC agreed unanimously, proposed by Emma Byrne and seconded by Kara McCrory, to meet 50% of the costs of new furniture for the Parish Centre.**

### 6. Finance Advisory Group

6.1. Financial Report – Claire Whetstone introduced the paper. Key points were

- for the year there is a forecast £9,000 shortfall overall as a result of exceptional expenditure on the flat renovation, the parish centre toilets and the drain repairs;
- the expenditure on the flat would be recovered in rental over the next 3 years;
- underlying this was a £1,600 shortfall on routine expenditure; and
- financial giving is up on last year, as is gift aid. Lettings are down but the centre is now being let out on a Sunday.

6.2. Steve Griffiths expressed his thanks to Claire Whetstone and the finance team.

### 7. Buildings Advisory Group

7.1. Update on the Parish Flat – Rob Paing reported that a significant amount of additional remedial work had been needed given the quality of previous work and the need to ensure legal compliance.

7.2. Parish Centre toilets – Rob Paing noted that work could start soon but would need to be planned around centre lettings.

7.3. Tree Felling – would be put back to 2017/18 because of the budget position.

7.4. Fabric Progression Paper - the paper was noted.

7.5. Flagpole – the current position of the flagpole is potentially dangerous. The Archdeacon has agreed to its being re-sited by the side of the bell-tower. This would cost in the order of £500, plus installation costs.

### 8. Mark of Mission 1 - Telling the Gospel

8.1. Dates of Autumn Services – the PCC noted the schedule circulated before the meeting.

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8.2. Messy Church – will be launched on 30 October and will be the fourth Sunday of each month going forward. Four teams of seven people are needed to run this.

### 9. Mark 2 - Teaching and Nurturing Disciples

9.1. Commissioned Ministers – Discussed under the Vicar's Report above.

### 10. Mark 4 – Transform the Unjust Structures in Society

10.1. Foodbank Vouchers – Steve Griffiths introduced a discussion as to whether St Andrews should become a distribution centre for foodbank vouchers. The North London foodbank would provide training. His suggestion would be that the full-time staff based around the MABS office should operate the distribution scheme.

**DECISION: The PCC agreed in principle to St Andrews becoming a foodbank voucher distribution centre.**

### 11. AOB

11.1. Church Cleaning - Andrea Edwards raised the need for volunteers to assist in cleaning the Church. The numbers on the rota had reduced significantly and the job could not be done by one or two people. She paid tribute to the commitment shown by Shirley Cotton over the last 20 years. There was also the need to replace some of the cleaning equipment.

11.2. Partnerships – Steve Griffiths said that he would be publicising the partnerships which the Church had with various local businesses. Consideration should be given to a donation page on the website.

12. Date of Next Meeting – 15 November 2016.