

PARISH OF ST. ANDREW, ENFIELD

Minutes of the 95th Annual Parochial Church Meeting, Saturday 18 April 2015, 10.00am in the Parish Centre

1. Apologies for absence

- 1.1. Apologies for absence had been received from: Beryl and David Holiday, Debbie McGill, David Woollard, Stephanie Lane, Michael Cansfield.

2. Minutes of the 2014 Annual Parochial Church Meeting

- 2.1. The minutes of the meeting held on 26 April 2014 were approved unanimously.

3. Matters arising

- 3.1. There were not matters raised.

4. Parochial Church Council Report

- 4.1. John Tanner introduced the PCC Report. He highlighted the PPC's work on the financial position, the Mission Action Plan and the creation of MABS.

5. Financial Report, followed by appointment of the Independent Examiner

- 5.1. Sarah Hargreaves presented the Financial Report. The final accounts had now been received, which varied slightly from that published in the meeting papers. She thanked David Wiggins for all his work on the management of the finances and ensuring compliance with the Charity Commission rules. As at December 2014, the position was better than the previous year. While a deficit remained a backlog of gift aid income had improved the overall position. A small surplus was forecast for 2015 and although this did not include the boiler works it was hoped that this would be met by donations and grants. The recovery of VAT on the organ fund payments as made would also improve cashflow.

- 5.2. There was a continuing decline in donations, offset in part by increases in income from the car park and parish centre. Energy accounts had been streamlined, reducing outgoings. The PCC had not yet, however, reached the position of having an operating reserve covering 3 months' outgoings. The Quinquennial Review, conducted the previous week, was likely to drive significant expenditure on the fabric.

- 5.3. In discussion the following points were raised:

5.3.1. Steve Griffiths was to be complemented on his efforts to address the financial position over the last year;

5.3.2. A stewardship team would consider the longer term strategy for giving, although specific plans were not yet in place;

5.3.3. Under voluntary income there had been a significant increase of some £30k but offset by an increase in expenditure of £100k. This reflected the organ fund income and expenditure, although it was a ringfenced project.

- 5.4. Steve Griffiths thanked Sarah Hargreaves for her work as Treasurer, as she was standing down at the APCM.

5.5. Sue Woollard proposed and Jeremy Taylor seconded the motion that Mr Richard Hill of Griffin Stone Moscrop & Co should be appointed as auditor for 2015. The motion was approved unanimously.

6. Electoral Roll Report

6.1. Vicky Wiggins announced that, at the date of the meeting, there were 218 persons on the Electoral Roll which had been reset this year, with the Archdeacon's dispensation.

7. Fabric Report

7.1. Steve Griffiths and Rex Bourne drew the meeting's attention to the PCMT report. The Wardens had nothing to add to that. Jacky Parnell recorded the Wardens' thanks to Rex for his work on the PCMT and, in particular, dealing with the centre roof. The Quinquennial Review had been carried out and it would be the first task of the Fabric Advisory Committee to address the points which would come from that report. This was likely to require £100 to £150k for repairs.

8. Deanery Synod Report

8.1. Patience Wilson presented the Deanery Synod report.

9. Election of PCC members

9.1. The following nominations had been received for membership of the PCC, there being 9 vacancies:

9.1.1. Emma Byrne, nominated by Lisa Anderson and seconded by Lisa Byrne;

9.1.2. Diane Cater, nominated by David Hastings and seconded by Kitty Malleison;

9.1.3. Frances Cansfield, nominated by John Tanner and seconded by Diana Lane;

9.1.4. Claudia De Rienzo, nominated by Jo Griffith and seconded by John Tanner;

9.1.5. Andrea Edwards, nominated by Vincent Stokes and seconded by Jack Thornton;

9.1.6. Dinos Kousoulou, nominated by Joanne Laban and seconded by Jeremy Taylor;

9.1.7. Robert Paing, nominated by Kathryn Scott and seconded by Jacky Parnell;

9.1.8. Imogen Seward-Evans, nominated by John Tanner and seconded by Diana Lane;

9.1.9. Mark Thebridge, nominated by Patience Wilson and seconded by John Tanner.

9.2. They were elected unanimously.

10. Appointment of sideseople

Lesley Barnes	Elisabeth Brooke	Michael Cansfield	Claire Cooper	Andrea Edwards
Sarah Hargreaves	Sue Holmes	Dinos Kousoulou	Barrie Lane	Robert Malleison
Debbie McGill	Clive Parker	Carole Shuttle	Gill Tibbs	Sue Woollard

10.1. The above had indicated a willingness to serve. They were nominated *en bloc* by Felicity Cox and seconded by Jacky Parnell. They were appointed unanimously.

11. Appointment of Deanery Synod representatives

11.1. The following had been nominated as a Deanery Synod Representatives until 2017:

11.1.1. Barrie Lane, nominated by Jacky Parnell and seconded by Jeremy Taylor.

11.2. Barrie Lane was appointed unanimously. Patience Wilson continued to serve as a Deanery Synod representative until 2017.

12. Reports from Committees and Organisations

12.1. In discussion the following points were raised:

12.1.1. Choir Report – there was no immediate possibility of funding the appointment of a new Director of Music, although it was noted that the Choir were doing a superb job at present. There was no fear of the new organ not being used but was it not possible to expand the range and nature of the musical input? A volunteer would be considered if they could fulfil desires to expand the church's music as part of the Mission Action Plan.

12.1.2. Organ Restoration – the installation was likely to be complete in June or July.

12.1.3. St Andrew's School – the school had been inspected by OFSTED on 16 and 17 April 2015.

13. PCC Term of Membership: variance on church rules

13.1. Steve Griffiths outlined that the size of the PCC was governed by statute but local by-laws could be agreed to come into force in the year after a decision by the APCM. This might include limiting service on the PCC normally to three years and then enforcing a year off before a reappointment. Any local by-laws should be focused on how to bring new blood onto the PCC and ensure that it did not stagnate. There would always be ways to retain expertise on the PCC, through ex officio membership. The outgoing PCC had indicated that it would support such a proposition going to the APCM in April 2015, for implementation, if agreed, from April 2016.

13.2. In discussion, the following point was raised:

13.2.1. Although the practice within St Andrew's had been 3+3, with a break of one year then, this had not formally been resolved by the APCM, as far as records showed.

13.3. **The APCM resolved unanimously, proposed by Robert Malleon, seconded by Rex Bourne, that normally PCC members should be elected from no more than two consecutive three year terms of office on the PCC, with a year's break before being re-elected.**

14. Vicar's Report

14.1. Steve Griffiths introduced his report and highlighted the main issues covered. He gave his thanks to the Wardens; the Treasurer and finance team; Tracey Baines, Vincent Stokes and Jim Paul.

15. Questions from the floor

15.1. The following points were raised:

15.1.1. The noticeboard needed to be repainted to show that a Vicar was in post. This would be one of the issues to be addressed as part of the package of changes to be considered and introduced by the marketing group.

15.1.2. Olive Cope announced her retirement to the APCM, following her earlier attempts to do so, over the last 16 years! She would stand down in the middle of December, having completed 50 years of full-time Ministry. She thanked Steve Griffiths for his work and having developed such a strong relationship over the last ten months. She paid tribute to the work of the Wardens and looked forward to exciting times with the appointment of the Families Chaplain and Youth Worker.

15.1.3. Steve Griffiths thanked Olive for all of her work and noted that the Bishop of London would be at her final service and she would be presented with the Mellitus Medal in recognition of her contribution to the church.

16. Closing prayers

16.1. Steve Griffiths closed the meeting with a prayer.