

Annual Report on the Proceedings of the PCC

Review of Progress and Achievements to December 2015

The PCC met six times during 2015. The minutes of the meetings are on the church website.

At the 2015 APCM, nine new members of the PCC were elected: Emma Byrne, Frances Cansfield, Diane Cater, Claudia De Rienzo, Andrea Edwards, Dinos Kousoulou, Robert Paing, Imogen Seward-Evans and Mark Thebridge. The first meeting after the APCM was for the appointment of officers and appointments to the Advisory Groups. At this meeting, Claire Reilly was appointed as Safeguarding Officer and co-opted to the PCC, along with John Tanner and Claire Whetstone as Secretary and Treasurer respectively.

In line with the streamlined governance arrangements previously agreed by the PCC, a significantly reduced number of Advisory Groups were established: Finance, Buildings, MABS, and the Standing Committee.

In December 2015, the Rev. Olive Cope stood down from the PCC on retiring after 50 years of full-time ministry in the Church of England. Her retirement was marked by a service led by the Bishop of London, and her presentation with the St. Mellitus medal in recognition of this exceptional service and witness to Christ.

Building on the need to address significant financial and other challenges that the PCC started to address, under the leadership of Rev. Dr. Steve Griffiths in the second half of 2014, the PCC has dealt with a number of major developments in 2015.

Archdeacon's Visitation – At the end April 2015, the PCC met with Fr John Hawkins, who conducted the Visitation on behalf of the Archdeacon of Hampstead. The Quinquennial Report, which coincided with the Visitation, highlighted the need for focussed work on the fabric of the Church. Fr John concluded: "It appears to me that St Andrew's is an exciting place to be part of and under the leadership of Rev Dr Steve Griffiths, St Andrew's will prove to be a blessing to Enfield. The past has been honoured and Dr Steve has been careful to honour the past ministry of the parish clergy and lay leadership at a time of needing to bring in a whole raft of essential compliance to ensure that the parish and all that it undertakes is done safely and with financial probity. The new MAP has generated a real excitement for what God is able to do through the ministry of this parish in terms of mission and begun to create an increase sense of ownership of these priorities by all members and sections of the worshipping community."

Mission Action Plan – The PCC discussed and agreed the process to be followed in the Listening Exercise and the development of the Mission Action Plan. It subsequently reviewed the findings of the Listening Exercise and the final draft of the Mission Action Plan, prior to its launch in March 2015.

Over the year, there have been a number of developments under each heading of the MAP. Those not covered elsewhere in this report are noted below.

Mark 1 – Telling the Gospel

- Mark 1 Reference Group set up
- New Eucharistic liturgy for the season of Ordinary Time
- New Eucharistic liturgy for the season of Lent
- New Eucharistic liturgy for the season of Easter
- New Eucharistic liturgy for the season of Advent
- New Eucharistic liturgy for the season of Christmas
- New Eucharistic liturgy for the season of Epiphany
- Review of choreography for chalice assistants and servers

- Marketing Group established to consider logo and strapline
- New BCP Booklet initiated
- CCLI License extended
- Relocation of Remembrance Sunday service to 10.30am
- New Logo and Strapline for St. Andrew's
- Midweek Eucharist established
- Morning Prayer twice per week established
- Evening Prayer twice per week established

Mark 2 – Teaching and nurturing disciples

- Confirmation Service for 17 members of the congregation – February 2015
- Confirmation Service for 11 members of the congregation – February 2016
- Launch of 'Table Talk 15', small group for adults recently confirmed
- 'Introduction the Bible' course initiated and run 3 times
- 'Who is Jesus?' study course initiated and run once
- '39 Articles' study course initiated and run once
- Strategic links formed with our Uniformed Organisations through MABS

Mark 3 – Tending to those in need

- Mark 3 Reference Group set up
- Funds raised to appoint a Youth & Community Worker
- Funds raised to appoint a Families Chaplain
- Purchase of new First Aid Boxes and Accident Books
- 'Safe Use of Ladders and Step Ladders' Guidelines introduced
- Strategic links formed with the Primary School and Enfield Grammar School through MABS
- Welcome Packs introduced to church

Mark 4 – Transforming the unjust structures of society

- Mark 4 Reference Group set up
- Weekly food collections for Enfield Foodbank started

Mark 5 – Treasuring God's creation

- Mark 5 Reference Group set up
- Environmental Policy adopted

MABS – Following the raising of significant funds to sustain the project for an initial period by Rev Dr Steve Griffiths, appointments were made to MABS in May 2015. Dr Jo Griffiths took up her post as Families Chaplain and Barry Easton as Youth and Community Worker in the summer.

Parish Finances – The PCC is pleased to note that, following its approval of a recast budget for 2015, a small surplus was achieved at the end of the year. This allows a donation of £397 to be made to charity at year end, in line with the policy agreed in 2014 and covered in its last Annual Report. Although the 2015 surplus is modest, this represents a major turn-around from the position in 2014. It reflects the significant efforts and commitment of Claire Whetstone, supported by David Wiggins, in securing significant savings and efficiencies in a number of areas, including through a multi-parish buying scheme for utilities.

Buildings – During the year, the PCC oversaw the exceptional expenditure required to replace the church boiler. This work has now been completed, funded by donations, grants and an interest free loan from the Diocese, which the PCC agreed to. In approving the draft budget for 2016, the PCC has made provision for further exceptional expenditure to remedy severe damage to the parish centre drains, the felling of a tree in the car-park, and remedial works to deal with plaster falling from the walls in the North Aisle.

The PCC has monitored progress against the recommendations of the Quinquennial Report at each of its meetings since the Visitation, alongside other necessary works. These have included those in relation to urgent repairs to the parapets, fire-safety, security of the parish centre and those using it, the risk-based assessment of the need for works within the belltower, and disabled access to the church. In addition the PCC has overseen the establishment of the Children's Corner, which is now fully functioning.

Holy Communion Prior to Confirmation – In November 2015, the PCC considered the situation at St. Andrew's whereby quite a few people (across all ages) were receiving Holy Communion prior to Confirmation. The PCC concluded that it should regularize this practice according to Diocesan Guidelines to avoid confusion and any sense of disorder. In addition, the PCC agree that children and families should go through appropriate preparation to receive Holy Communion and for the hospitality of this sacrament to be celebrated as a church family. The Bishop of Edmonton has agreed to the Parish Policy for the 'Admission of baptized persons to Holy Communion before confirmation'.

The PCC has also considered and agreed to the re-ordering of the side chapel, with the installation of the Prayer Tree and the Votive Candle Stand, both of which are being used extensively.

Safeguarding – The PCC conducted an annual approval and promulgation of a suite of safeguarding policies reflecting the commitment of St Andrew's to child protection.

In addition the PCC has approved the implementation of new policies covering Lone Working and Safer Recruitment.

Marketing St. Andrew's - The PCC considered in July 2015 a number of options for a new logo and strapline. The guiding principles were:

- To retain something of the heritage of St. Andrew's Church;
- If possible, to give a sense of geographical location;
- To speak about a key value that drives the church;
- To have a contemporary feel as well as one that embraces our heritage;
- To work in colour, in black and white, on large noticeboards, and small leaflets. To be 'clean' and photocopyable.

Following detailed discussion, the PCC agreed a modified design and the strapline: "Church at the heart of Enfield". Both have now been fully adopted

The **Organ Restoration Appeal** concluded during the year and the organ has been fully re-commissioned. The PCC has agreed to underwrite the costs of an organ recital by one of the Appeal's patrons in October 2016, although it is hoped that these costs will be recovered through donations.

John Tanner
PCC Secretary

March 2016