

St Andrew's Church

PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on 10th September 2019 in the Church Chancel.

1. Present: Rev. Dr. Steve Griffiths, Patience Wilson, Paul Edwards, Catherine Holton, Frances Cansfield, Claire Reilly, Claudia De Rienzo, Andrea Edwards, Dinos Kousoulou, Illy Duce, Rex Bourne, Rob Barwood-Symmons, Adele Barwood-Symmons, Ruth Mackay, Damian Browne, John Tanner, Paul David, Tony Leach, Laura Bruce.

2. Opening Prayer

The Rev. Dr. Steve Griffiths opened the meeting with a prayer.

3. Welcome. Laura Bruce (Treasurer) was welcomed to her first PCC meeting

4. Apologies for absence received from: Emma Opong-Addai, Richard Berndes.

5. Minutes of the Meetings held on 16th July 2019

The minutes of the meeting of 16th July were approved subject to item 14 being amended to show "that Rex Bourne retired from the meeting prior to any discussion".

6. Matters Arising and Actions and Decisions.

- 4.1 The meeting noted that the wiring for the 9 CCTV cameras has been completed and the cameras should be installed shortly.

- 4.2 It was confirmed that the tenant is now paying his rent along with a contribution towards arrears.

- 4.3 The training for the Welcoming Group has been delayed due to other commitments. The training will be focused on welcoming new people and helping to retain those attending Church. It was noted that additional people to those on the Sidespersons' rota will be invited to attend.

- 4.4 Bible study Alpha Course. This has now been postponed till 2020.

- 4.5 Safeguarding Policy. We noted that an Audit of our procedures needs to be carried out.

- 5 Finance Report. The spreadsheet showing expenditure to date had been circulated prior to the meeting. Donations continued to underachieve against budget. This is offset but reduced expenditure against budget. Income from car parking was reduced while Santander was closed but they have now reclaimed their 6 places.

The option for Text Giving is still being explored following Vodafone decision not to provide this service.

The option of setting up an Amazon Wish List was suggested as an alternative to cash giving. All these issues will be explored further by the Finance Advisory group.

Action: FAG

- 6 Staffing Update. Rev Steve Griffiths informed the meeting that as a result of Nana's personal circumstances changing, she would be working part time with immediate effect. This does mean that youth development work will need to be curtailed in the short term.

- 7 Flexible working policy. Draft policy for flexible working based on the Diocesan policy was discussed. A number of amendments were suggested and agreed by the PCC. **It was proposed by Illy Duce and seconded by Rex Bourne that the Flexible Working Policy be adopted by the PCC. This was unanimously agreed by the PCC**

8 MABS Update. The impact of Nana's reduced working hours is to be discussed by the MABS Advisory Group. It was noted that a second group of students has been enrolled, through the Ridley Hall London initiative, bringing the number of students to 10. This work is having an impact on over 800 young people. The growth of the Ridley Hall work will have an impact on Jo's workload and this will be reviewed next year. Funding of £25,000 for 2019 and £20,000 for 2020 has been secured for the MABS project.

9 Buildings Update.

9.1 Toilet installation. Work on installing the toilets in Church has been delayed as the Lord Chancellor refused the permission as it was felt the project would have an adverse impact on the Churchyard. This is clearly an error as all the necessary evidence was submitted to the Dioceses proving that there would not be an adverse impact. It is hoped that following further submissions by the Dioceses to the Lord Chancellor, permission to proceed will be granted.

9.2 Church Restoration Project. Costing for the project has now been pulled together following various professional assessments. It is now anticipated that the total costs will be in the region of £3million. Professional fees will be in the region of 19%

9.3 Parish Centre. The PCC received an update on the Parish Centre.

10 A.O.B.

10.1 MOSAIC. Rev. Steve Griffiths informed the meeting of the various meetings that had taken place with the Mosaic leadership group. It has been concluded that Mosaic would be a formal Church Group with financial accountability to the PCC. Current funds will be paid into the Church Account and the subsidy for Hall hire will continue. Rev Steve Griffiths will continue to meet with the leadership group to explore financial issues.

10.2. DBS checks. All PCC members needed to be checked with the necessary information being sent to Simone who will organise the submission of the necessary data.

10.3 Declaration as Trustees. All PCC members needed to sign new eligibility declarations which have been devised by the Dioceses and conform to the Charity Commission requirements. The declarations were circulated to the PCC for signature and return to the Secretary.

The meeting closed with the Grace

Dates of future meetings.

14th November 2019

16th January 2020

11th March 2020.