

St Andrew's Church

PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on 15th January 2019, 7.30 p.m. in the Church Vestry

Present: Rev. Dr. Steve Griffiths, Victoria Wiggins, Patience Wilson, Paul Edwards, Diane Cater, Claire Reilly, Andrea Edwards, Dinos Kousoulou, Barrie Lane, Illy Duce, Rex Bourne, Rob Barwood-Symmons, Adele Barwood-Symmons, Emma Oppong-Addai, Ruth Mackay, John Tanner, Richard Berndes, Paul David, David Wiggins.

1. Opening Prayer

The Rev. Dr. Steve Griffiths opened the meeting with a prayer.

2. Apologies for absence received from: Frances Cansfield, Claudia De Rienzo.

3. Minutes of the Meetings held on 5th November 2018

The minutes of the meeting of 5th November were approved subject to the date of the next meeting being changed to the 15th January 2019. The minutes were signed by Rev Steve Griffiths.

4. Matters Arising and Actions and Decisions.

4.1 Common Fund. Rev Steve Griffiths reported that the Dioceses had accepted the £60,000 offered as the PCC's contribution for 2019.

4.2 Repairs and maintenance. The Grammar School has yet to install the CCTV camera but will be doing so. It is expected that the PCC will need to contribute £250 towards the costs. It was reported that the fire risk assessment had been completed and that the lightning conductor had been installed on the clock tower.

4.3 Communion Servers. It was noted that there were now 13 Servers and John Tanner was thanked for the procedure notes he had produced.

4.4 Caretaking Duties. The Churchwardens had agreed to cover caretaking duties on a Saturday to enable the Vicar to have his day off. The matter would be discussed further with the Church Wardens and a list of duties produced to explore the possibility that these may be covered by other members of the PCC and congregation.

5. MAP update.

The PCC noted the report. The new storage cupboards in the main hall have been generally welcomed by the users of the Hall but mixed opinions have been expressed by members of the congregation. A full survey of the drains around the Church has been conducted which showed that as a result of fallen drains and root penetration the drains were operating at about 11% of their intended capacity. The possibility of resleeving the drains is being explored with a potential cost of £6000.00

6. Mission Statement.

The proposed Mission Statement was discussed by the PCC and after several possible amendments to the statement were discussed:

It was proposed by Illy Duce and seconded by Emma Oppong-Addai that the Mission Statement should be "Building community together on the value of Jesus"
The PCC voted unanimously to adopt this Mission Statement.

7. Finance and Budget Report.

David Wiggins presented the preliminary Accounts to December 2018, which should be finalised with the external Accountants by early March. These showed a shortfall of £12,060 similar to the forecast given at the last meeting. Compared to the previous year the income was down £6,635 which would have been much worse but for a legacy receipt of £10,000. The expenditure was up £31,065 of which £16,736 was maintenance and repairs. The 2017 figure was however particularly low with no major repairs and improvements other than those covered by special donations

David then explained the budget for 2019 which showed a small surplus of £880. The budget was based on current levels of income and expenditure varied by projected changes. The main ones being ...

£2,000 income has been included for general fundraising.

A reduction of letting income from Enfield council of £7,000 will nearly be made up by recent new business and price rises now implemented.

An increase in the rent of the flat which should yield at least £3,000 extra this year and more in the full years to follow.

A reduction in fees for marriage and funerals as explained by Rev. Steve Griffiths.

The Common Fund payment has been agreed at £60,000.00.

A separate budget has been included for Maintenance and repairs. This was explained by Rev. Steve Griffiths and included, as with many previous years, significant improvements and necessary repair projects.

Gas and electricity costs have recently risen by about 25%.

£2,000 has been included as charity costs which will be discussed later in the year.

David further mentioned that this budget had high expenditure in the first quarter and relied on the income flows from there on.

It was proposed by John Tanner and seconded by Rex Bourne that the Draft Accounts for 2018 and Budget for 2019 be adopted by the PCC. This was approved unanimously by the Meeting

8. Repair and maintenance update.

The report was noted by the PCC. The issue of maximising potential income through the Parish Centre whilst continuing to support and show pastoral care to current service users was discussed and the PCC noted that this was a difficult issue to resolve.

9. Bishop's statement re Lizzie Baughen.

The statement made by Bishop Rob was noted and it was agreed that the congregation should be made aware of the Bishop's statement.

Action. Rev Steve Griffiths to brief the Congregation on the Bishop's statement.

10. New Electoral Roll Officer.

Victoria Wiggins will be standing Down as Electoral Roll Officer at the APCM and a new person needs to be appointed. It was also acknowledged that David Wiggins will not be continuing to act as Treasurer and that Vickie would also be standing down as Church Warden.

11. Deanery Synod Report.

The report from the last Deanery Synod was noted and Andrea Edwards and Barrie Lane were thanked for the report.

12. A.O.B.

12.1 Heating in church. Rev Steve Griffiths stated that the Boiler was working effectively. However the blowers on the heaters in Church cannot be connected to the Boiler and need to be manually turned on.

Closing Prayer

The meeting ended with prayer and the Grace.

Date of next meeting 11th March 2019.