

Minutes of the Vestry Meeting and 99th Annual Parochial Church Meeting

Saturday 13 April 2019, 10.00am in the Church

Vestry Meeting

1. Prayers

1.1. The Rev. Dr. Steve Griffiths opened the meeting with a prayer

2. Minutes of the Annual Parishioners' Vestry Meeting, 2018

2.1. The minutes of the meeting held on 21st April 2018 were approved unanimously.

3. Election of Church Wardens

3.1. Steve Griffiths introduced the election process and the rules usually governing elections of Church. He thanked the wardens for their work over the last year.

3.2. Three nominations had been received for the election of churchwardens:

3.2.1. Paul Edwards, Patience Wilson and Catherine Holton

3.3. As there were no other nominations, the three nominees were elected unanimously en bloc and were welcomed by the congregation.

3.4. Steve Griffiths gave a special thanks to Vicki Wiggins for all her support and encouragement during her term as Church Warden and presented Vicki with a gift from the PCC.

Annual Parochial Church Meeting

1. Apologies for absence

2. Apologies for absence had been received from: Frances Cansfield, Sarah Hargreaves and Susan Layzel.

3. Minutes of the 2018 Annual Parochial Church Meeting

- The minutes of the meeting held on 21st April 2018 were approved unanimously.

4. Matters arising

- There were no matters raised.

5. Parochial Church Council Report

6. Dinos Kousoulou introduced the PCC report. It was noted that the major items considered by the PCC were covered elsewhere on the Agenda but he did highlight the Visitation Meeting with the Archdeacon, whose report is on the website.

7. Financial Report

- David Wiggins presented the Financial Report. He noted that there was a Deficit last year of £10,966 on unrestricted funds. It was noted that this was as a result of the extensive level of repairs and maintenance that had to be carried out during the year. The Council had also withdrawn from a number of contracts which has impacted on income.
- The Budget for 2019 has been agreed by the PCC and this predicts a small surplus.
- David thanked the Finance Advisory Group and all the individuals who help maintain the Finances of the Church.
- Steve Griffiths highlighted the very serious position of the Church's Finances and said that the PCC will be considering a new approach to funding at its meeting in May.
- David was thanked for his time as Treasurer and Steve Griffiths announced that Laura Bruce had volunteered to take over as Treasurer.
- The adoption of the Accounts for 2018 was proposed by John Tanner and seconded by Rex Bourne. They were adopted unanimously.

7. Appointment of External Examiners. Steve Griffiths noted that Griffin Stone Moscrop & Co had acted as External Examiners for the Church for many years and proposed that they be appointed again for the coming year. This was approved by the meeting.

8. Electoral Roll Report

Vicki Wiggins presented the figure for the Electoral Roll. The meeting noted that a new Roll had begun on 1 March and to date 188 names had been added.

9. Fabric Report

Steve Griffiths introduced the Fabric Report and highlighted key achievements as set out in the report. He thanked the Buildings Advisory Group for their work over the last year and in particular Rob Paing and the team from A&R Design who have responded to a number of urgent situations during the year. Mark Rumble was also thanked for undertaking the survey of all the drains around the Church and Parish Centre. The following achievements were highlighted:

- Repair of the Bell Tower.
- Installation of new Lightning Conductors.
- Repair of dangerous parapets
- Safety electrical testing of the Haven, Parish Centre and the Church to the height of 3 meters. The higher located lights have not been tested and will be replaced with LED lighting in the future.
- New storage area erected in the Parish Centre.

The following issues were raised by the Congregation:

Lighting in the car park is not working. Steve Griffiths reported that this has been repaired on a number of occasions but the problem keeps reoccurring.

Lighting on the corner of the Choir Vestry is not working.

10. Deanery Synod Report.

The Deanery Synod report was noted. Steve Griffiths reported that Barry Lane was standing down as a representative after many years of service for which he was thanked.

11. Election of PCC members.

Following the introduction of the new Electoral Roll, the PCC only had 12 positions that need to be filled. As there are currently 12 serving members of the PCC no election was required this year.

12. Appointment of Sidespeople

Lesley Barnes	Elisabeth Brooke	Michael Cansfield	Sue Holmes
Andrea Edwards	Sarah Hargreaves	Dinos Kousoulou	Barrie Lane
Debbie McGill	Gill Tibbs	Carol Shuttle	

The above had indicated a willingness to serve. They were appointed unanimously.

13. Appointment of Deanery Synod representatives

- With the resignation of Barry Lane there was one vacancy for a rep. It was reported that Tony Leach had offered to stand and that Andrea Edwards was prepared to continue. Both were nominated and appointed

14. Reports from Committees and Organisations

- In discussion the following points were raised:
 - i. 1st Enfield Guides and Rangers report. This was noted.
 - ii. Bell Ringers. Jeremy Taylor presented the report and stated that new members were always welcome and anyone who wished to observe the Bells being rung could attend the practice evenings on Thursdays.
 - iii. MABS and Youth work. Thanks were expressed to Jo Griffiths and the MABS team for their work during the year and to all those who volunteer in any way to the work.
 - iv. Choir. Thanks were expressed to the Choir for their ministry every Sunday and the meeting thanked Phillip Shrimpton for leading the Choir. New members were warmly invited to join
 - v. Vicki Wiggins introduced the Wardens' report, noting the significant achievements over the last year.

- vi. Coffee Rota. Thanks were expressed to Kathy Allen for her work on the coffee rota. Kathy thanked all those who volunteer and welcomed any new volunteers.
- vii. Men's Group. The report was noted.
- viii. Safeguarding. Clair was happy to report there had been no safeguarding issues during the year.
- ix. School Governors, The meeting recorded its thanks to all the staff at the School.
- x. Olive Cope brought the meeting's attention to the Meditation Group that meet on the 3rd Wednesday of each month.

15. Vicar's Report

Steve Griffiths introduced his report and thanked the wardens for their support over the last year. He noted the continued pace of change and growth across many areas of the church's family life. The following areas were highlighted:

- Publication of the new Mission Action Plan "Towards 2030"
- Development of the partnership with Ridley College.
- Thanks to Simone Berndes for all her work in maintaining income following the Council withdrawing from two contracts.
- The positive impact the Haven was having and the further development of the Youth Church.
- Attendance figures have remained consistent although attendance at the 10.00 Sunday Service has reduced.
- Plans for 2019-20

Steve Griffiths thanked a number of individuals for their tireless help and support over the last year.

16. Questions from the floor.

- Welcome packs and general welcoming into Church - Jackie Parnell asked when the initiative to improve the way new people were welcomed into Church was going to be pursued. It was agreed that Steve and Jackie should meet to progress this initiative.
- PA System It was noted that the PA system was still causing difficulties for those with hearing impairment. It was agreed that the Loop system should be checked to ensure it was working effectively.
- Ridley College initiative and the impact on St Andrew's. The meeting noted that this was a Diocesan initiative between St Andrew's and Ridley College and it was agreed that information flows and feedback needed to be improved.

- Fundraising. The issue of Text Giving was raised and Steve Griffiths reported that he hoped to have this facility available shortly.
 - Tea and Chat sessions. Diane Lane reminded the meeting that Tea and Chat took place on the 2nd Wednesday of the Month.
 - Notice Boards. It was noted that a new Notice Board had been included as an item in this year's budget.
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- The meeting concluded at 11.15 with closing prayers