

PARISH OF ST. ANDREW'S, ENFIELD

PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on 11th July 2016 at 7.30 p.m. in the Church Vestry

Present: Rev. Dr. Steve Griffiths, Lizzie Baughen, Emma Byrne, Frances Cansfield, Diane Cater, Fliss Cox, Claudia De Rienzo, Andrea Edwards, Dinis Kousoulou, Barrie Lane, Diana Lane, Claire Reilly, Imogen Seward-Evans, Mark Thebridge, Claire Whetstone, Victoria Wiggins, Patience Wilson.

1. Opening Prayer

1.1. The Rev. Dr. Steve Griffiths opened the meeting with a prayer. Lizzie was welcomed to her first meeting of the PCC.

2. Apologies for Absence

2.1. Apologies were received from Robert Paing, Kara McCrory, Patience Wilson, Stephanie Lane, Richard Berndes and John Tanner (Secretary).

3. Minutes of the Last Meeting

3.1. The minutes of the meeting of 23rd May were approved subject to some minor amendments.

4. Actions and Decisions and Matters Arising –

10th March 2016

4.1. Para.5.1 – Diana Lane was still progressing the identification of people who wanted hard copies of the e-zine

23rd May 2016

5.1 Drains. The meeting noted that no further problems had arisen since the drainage work had been completed.

- Bell Tower. The work to the treads and handrails has been completed.
- Key Fobs. The majority have now been distributed.
- Cleaning of Parish Centre. Things have improved but still need to be monitored.
- Font. This has now been moved and Rev. Dr Steve Griffiths will be arranging for Holy Water to be placed in it. The Meeting thanked Robert Paing for moving the Font.

Action Decision Log. Ref. A20 15/16 can be removed as there are no immediate plans to reconfigure Parade Services.

D63, 64 and 66 16/17 have all been actioned.

5. Finance Advisory Group.

5.1 Feedback from Summer Festival. Claire Whetstone confirmed that £4900 had been raised so far. However there is still sponsorship money to be collected and some minor expenses to be paid out and once these have been taken into account, a total of just over £7000 should be achieved. A final figure will be given to Rev Dr. Steve Griffiths once this is available. The meeting thanked all the organising committee and especially Claudia and Allison for arranging such a joyous and enjoyable event.

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All members of the PCC were asked to provide feedback on the event to Claudia as part of a review process.

The funds raised will go towards the refurbishment of the north aisle and it was confirmed that funds raised for this project would not be accounted for separately. However it is hoped that for next year's account, a separate Fabric Fund cost code will be set up.

5.2. Financial Report. David Wiggins is working on the April to June quarter's report and this will be circulated, with Claire Whetstone's comments, to the PCC once it is available. The meeting noted that a coin counting machine has been purchased. Rev Dr. Steve Griffiths reported that Phil Magnuson had joined the Finance Team

5.3. Common Fund 2017. The proposed contribution from St Andrew's for 2017 was £78,300, a 2.9% increase from 2016. Claire Whetstone, following discussion with David Wiggins, felt that the Church's finances could not meet the amount in full and recommended to the PCC that an increase on this year's proposed contribution of £76,000 would be in order:

Decision: Proposed by Dinos Kousoulou and seconded by Frances Cansfield: That St Andrew's PCC agrees to make a contribution to the Common Fund of £76,500 in 2017 but if the Church's finances allow, an additional payment should be made.
Agreed Unanimously.

6. Buildings Advisory Group.

6.1 Maintenance of Parish Centre Car Park. Diana Lane expressed concern over the state of the car park as there was a lot of litter and weeds which made the car park look very uncared for. Vicki reported that she had received one complaint over the state of the car park. Although the gate is still waiting to be repaired this was not believed to be a major contributory factor to the litter as it was a problem when the gate was operational.
Action: It was agreed that Barrie and Diana Lane would look to setting up a rota to attend regularly to the maintenance and tidying up of the car park.

6.2 Dishwasher and water heater in Parish Centre. Diana Lane asked if there were plans to replace the dishwasher in the kitchen and when the water heater was going to be repaired.

Action: It was agreed that Rev. Dr. Steve Griffiths would arrange for the water heater to be repaired urgently and that as part of a wider review of the Parish Centre the Buildings Advisory Group would explore the possibility of installing a new commercial dishwasher.

6.3.1 Parish Centre Flat. The meeting noted that the flat would be vacated next week and that contractors would be refurbishing the flat during the first two weeks in August.

6.3.2. Church North Aisle. Scaffolding will be erected next week so that remedial work can begin. It is anticipated that the work will be completed by the end of the summer.

6.3.3. Parish Centre Toilets. Two additional quotes had been received, as well as a revised quote from A and R Design. The A and R Design quote was the most cost effective for all phases of the proposed works.

Decision: Proposed by Vicki Wiggins and seconded by Emma Byrne that: A. R. Design be contracted to undertake all phases of the works to the Parish Centre Toilets as outline in the minutes of the 23rd May 2016 Para. 17.
Agreed Unanimously.

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7. **MABS Advisory Group.**

7.1 Sexual Health Report. The meeting noted that the report had been completed and has been well received by the Council. The Council has asked for a formal presentation of the report. The main recommendations are, for the North Middlesex Hospital to continue providing healthcare and advice, with MABS providing social and interpersonal care and support.

Action; It was agreed that Rev Dr. Steve Griffiths would circulate the report to the PCC on a confidential basis.

8. Marks of Mission 1 – Telling the Gospel.

8.1 Chalice Assistance. Two new Chalice Assistants were proposed: Paul Edwards and Kara McCrory,

Decision: Claire Whetstone proposed and Mark Thebridge seconded the proposal that Paul Edwards and Kara McCrory be invited to become Chalice Assistants. Agreed Unanimously.

8.2 Chasubles feedback. The general feedback to the introduction of the Chasubles was positive.

8.3 Harvest 2016. Rev Dr. Steve Griffiths informed the meeting that the Harvest Service would be held on the 25th September to coincide with Volunteers' event. This would be followed through October and November with a celebration of the various Jewish Festivals as an acknowledgement of the Church's Jewish roots.

Action: It was agreed that Rev Dr. Steve Griffiths would give further thought to organising a Harvest Festival event.

8.4 Prayer Week. The meeting noted that a Week of Prayers would be organised for the week running into Remembrance Sunday.

9. A.O.B.

9.1. Deanery Synod. Barrie Lane circulated a report from the last Deanery Synod where the main topics of discussion were Planting New Churches and the Project for Seniors and Lifelong Ministry (Psalms). Barrie was thanked for representing the Church at the Synod.

9.2. Lone Parents' support. Diana Lane informed the meeting that she had met two single parents recently who have been prevented from attending events because of child care difficulties and asked, if as a congregation, we could assist. It was acknowledged that there was a need for such support but that this would be best dealt with informally as providing formal support required compliance with a number of regulations.

10. Date of next meeting: 19th September 7.30 in the Church Vestry.

The meeting was closed by Lizzie Baughen with a prayer.